

(Draft)
Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
November 3, 2009 (9:00 a.m.)

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Robert M. Kirby, Board member, presided. Bailey Dowdy, Board member, observed. No other Board members were present.

Jennifer Winters and Dean Weston Ricks appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

- | | | |
|---|---|-----------------|
| 1. Action Roofing & Siding, Inc.
File Number 2009-04578 (Disc.)
(NO DECISION MADE) | (| Sara Theile – C |
| 2. Premier Flooring Inc.
File Number 2009-03136 (Disc.)
(NO DECISION MADE) | (| None |
| 3. William P. Koch
t/a Specialty Carpentry
File Number 2009-03147 (Disc.)
(NO DECISION MADE) | | None |
| 4. K & S Home Improvement LLC
File Number 2010-00269 (Disc.)
(NO DECISION MADE) | | None |

5. Paul Daniel Hartman
t/a Hartman's Home Improvement
File Number 2010-01278 (Disc.)
(NO DECISION MADE)

None

The meeting adjourned at 1:09 p.m.

BOARD FOR CONTRACTORS

Robert M. Kirby, Chairman

Jay DeBoer, Secretary

COPY TESTE:

Custodian of Records